

ADOPTED MINUTES

ALBANY ROTARY FOUNDATION (ARF) REGULAR MEETING

Belmont Village, Albany CA, Tuesday February 4, 2020 1:30 P.M.

- I. CALL TO ORDER AND ROLL CALL OF BOARD MEMBERS: Rotary Co-President James Hayes, Foundation President Caryl O'Keefe, VP/Secretary Jack Kenny, Financial Officer Peggy McQuaid, and Dorothy Brown were present.

- II. The October 2019 minutes were approved unanimously.

- III. FINANCIAL OFFICER REPORT
 - a. Peggy's financial report was approved unanimously.

- IV. OLD BUSINESS
 - a. The board reviewed the separate public access webpage for the foundation on the Albany Rotary website. The consensus of the board was to delete any reference to the foundation bylaws on the webpage and to include the letter from the State of California regarding the foundation's non-profit status. Caryl agreed to notify Aaron of these changes to the webpage.
 - b. There was a discussion about how to set up a donation mechanism through PayPal on the foundation's public webpage. The board will ask Aaron to set up the PayPal link. It was also noted that the board could apply to PayPal for reduced rates as a non-profit.

- V. NEW BUSINESS
 - a. There was discussion about the role of the foundation in this year's Bayou Boogie fundraiser. It was agreed that all donations and sponsorships for the fundraiser should be given to the foundation. All fundraiser expenses should be paid from foundation funds. Dorothy will inform the fundraising committee of this decision.
 - b. Jack reported that he, as foundation secretary, will issue acknowledgement letters to people who donate to the foundation, including donations to the fundraiser.

- VI. ADJOURNMENT – NEXT MEETING DATE
 - a. April 28, 2020 at 1:30 p.m.